

1 **Polk Association of Code Enforcement**
2 **Member Meeting Minutes**
3 **March 8, 2023**
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5 President Tonya Long called the meeting to order at 9:00 am.

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7 **Board Member Roll Call:** President – Tonya Long Present
8 Vice President – Brandon Altman Present
9 Treasurer – Steven Cote Present
10 Secretary – Danielle Ford Present
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12 **Others Present:** See Membership Sign-in Sheet

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14 **Speaker/Education Topic:** Christopher Law, Nature-tech Wildlife Solutions
15 Infestations – bugs, insects, and all things creepy crawly
16

17 Break 10:17 am – 10:32 am
18

19 Approval of February 8, 2023, Meeting Minutes
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21 **MOTION:** Michael Creamer, motioned to approve the February 8, 2023, minutes as presented

22 **SECOND:** Dan Povey, seconded the motion
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24 **Membership Vote: Motion carried unanimously.**
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26 Approval of Treasurer's Report for March 2023
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28 January beginning balance was \$\$6,397.07
29 Expenses were \$0.00
30 Deposits were \$0.00
31 Interest was \$0.43
32 December ending balance was \$6,397.50
33

34 *At the time of the drafting of the Treasurer Report, February 2023 statement was not available*
35

36 The Annual Report for Polk Association of Code Enforcement, Inc. was filed with the Florida Department
37 of State, Division of Corporations' records through www.sunbiz.org on February 21, 2023, at a cost of
38 \$61.25.
39

40 If you cannot find your name on the sign-in sheet, please see Danielle Ford or Steve Cote. Everyone on
41 the sign-in sheet has paid their dues for 2023.
42

43 **MOTION:** Adam Camacho, motioned to approve the March Treasurer report as presented

44 **SECOND:** Tanya Tucker, seconded the motion
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46 **Membership Vote: Motion carried unanimously**
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48 Vice President Report
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50 Next month's meeting speaker/education topic will be from the Property Appraiser's office and is being
51 hosted by the City of Lakeland. The tentative location will be the Coleman Bush Building (Lakeland will
52 confirm prior to meeting).
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57 Legislation Related to Public Record Exemptions to SB 60

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59 There is legislation being proposed in Tallahassee that would amend the current legislation of anonymous
60 code enforcement complaints, which would allow citizens to apply for an exemption to remain anonymous
61 for approximately one (1) year. This would essentially lead to code enforcement agencies to redact
62 complainant's information during that one (1) year period from any public records requests. It is unknown
63 how this would impact agencies' records management or if it would lead to an increase in anonymous
64 complaints.

65
66 PACE Seminar Committee

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68 Every year, PACE puts together a seminar that provides approximately 7 hours of CEU's for members
69 and other code enforcement personnel throughout the state. For this year's seminar we need about 4
70 volunteers to secure a location, speakers and topics, as well as advertising the seminar. Over the last few
71 years, advertising hasn't been the best, so this year it should be more substantial; it had previously
72 sustained PACE funding.

73
74 This year's volunteers are Tabitha Miller, Sandra Tolleson, Megan Worley and Brandon Altman. They are
75 coordinating with Haines City Code Compliance to secure the Lake Eva Center in Haines City for this
76 year's seminar.

77
78 FACE Updates

- 79
80 1. The first Vice President resigned, with the second Vice President moving into the first Vice
81 President position. John Martin has been appointed as the second Vice President, and the next
82 election will be held in June.
83 2. Registration for the FACE Conference will be opening in the next week.
84 3. There are a lot of new topics that will be covered at this year's conference, such as Title and
85 Housing and Human Trafficking.
86 4. If anyone is interested in joining one of the committees for FACE, please see Steve Shifley or
87 Tonya Long, to obtain an interest form. If anyone is also interested in becoming a board member,
88 please also see Steve Shifley to obtain an interest form.
89 5. There are raffles and prizes during the FACE conference, with PACE usually donating a basket
90 worth \$200-\$500 in items.

91
92 **MOTION:** Steve Shifley, motioned for PACE to donate a basket worth \$500.00 for the conference.

93 **SECOND:** Melanie McVay, seconded the motion

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95 **Membership Vote: Motion carried unanimously**

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97 Tabitha Miller has volunteered to put the basket together for this year's conference.

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99 PACE Shirts

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101 PACE shirts are usually provided to new members. Since there are a lot of new members who haven't
102 received a shirt, an order will be placed. Please see either Tonya Long or Danielle Ford to provide your
103 name and size. If anyone is needing a new shirt for any other reason, please also provide your
104 information to either Tonya or Danielle.

105
106 Announcements

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108 **New Members:** Juan Vega, Haines City

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110 **Other Announcements:** Polk County is tentatively offering a Level I Certification class May 1, 2023
111 through May 5, 2023 (pending speakers/instructors). An email will be sent out confirming the class, as it
112 will be open to Polk County first, and then will open to FACE members. Exam re-takes will also be offered

113 at that time. Also, the EOC is offering an OSHA Operations Training on Thursday, April 6, 2023 from
114 8:00am-5:00pm at the EOC in Winter Haven. Fliers are available with additional information.

115
116 April 2023 Meeting

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118 April's meeting will be hosted by Lakeland at the Coleman Bush Building, 1104 Martin L King Jr Ave,
119 Lakeland, FL 33805 (tentative location).

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121 **MOTION:** Hector Medina, to adjourn the meeting at 11:03 am

122 **SECOND:** Lisa Harris, seconded the motion

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124 **Membership Vote: Motion carried unanimously**

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Attest:

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Tonya Long, President



Respectfully submitted by
Danielle Ford, P.A.C.E. Secretary
April 12, 2023